POSITION AVAILABLE: Peer Recovery Organizational Development Specialist  
NYC Department of Health and Mental Hygiene, Division of Mental Hygiene

The New York City Department of Health and Mental Hygiene, Division of Mental Hygiene seeks a Peer Recovery Organizational Development Specialist for its Bureau of Alcohol and Drug Use Care, Prevention and Treatment (BADUPCT). BADUPCT works to reduce morbidity and mortality related to alcohol and substance use among New Yorkers. BADUPCT develops implements and evaluates interventions and prevention strategies through: Contracting of treatment, recovery and support services; Policy analysis and development; Epidemiology and surveillance; Dissemination of treatment and management guidelines; Harm reduction initiatives; Public and provider outreach and education and; Community involvement and interagency collaboration.

Duties & Responsibilities:
The Peer Recovery Organizational Development Specialist, reporting to the Director of Care Innovation and QI in the Bureau of Alcohol and Drug Use Care, Prevention and Treatment, and regularly collaborating with the Office of Consumer Affairs, has the primary responsibility to work directly with the NYC Peer Recovery Coach Network to provide technical assistance and instrumental support in organizational development to foster an increasingly independent and self-sustaining organization. The NYC Recovery Coach Network was created by the NYC Department of Health and Mental Hygiene to support the development of a new peer workforce.

The Peer Recovery Support Educator will be responsible for the following activities, including but not limited to:

- Assess the educational needs of the NYC Recovery Coach Network by identifying key members/groups to interview
- Develop appropriate modules for organizational and vocational education of Network members with specific goals and targets; deliver these modules and support the Network’s effort to meet specific goals and targets
- Assist Network members in identifying areas of workforce development that they would like to explore and help to identify relevant resources in the form of speakers and trainers to bring to the Network
- Provide leadership training, coaching and guidance as needed
- Provide administrative support for the Network and for CCAR and other trainings provided by DOHMH
- Assist in the development of a new youth component of the NYC Peer Recovery Coach Network
- Other related duties as assigned

Salary Range: $50,000-$65,000; Commensurate with experience and credentials.

Qualifications:
The successful candidate will have experience with organization development and will possess, at a minimum, a bachelor's degree. This candidate will also have demonstrated competence/experience in training development and a proven track record in working with member organizations as well as strong interpersonal and communication skills, both oral and written.

The Peer Recovery Organizational Development Specialist will be an employee of the Mental Health Association of New York City, Inc. The Department of Health and Mental Hygiene and the Mental Health Association of NYC, Inc. are equal opportunity employers. Individuals with lived experience with behavioral health services are encouraged to apply.

To Apply:
Please mail or email cover letter and resume to the attention of Mindy Nass at the NYC Department of Health and Mental Hygiene. Applications should be received by 9/1/2016.

Mail:
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